

Date/time/location	Task	Task Manager
Monday, February 12, 2024 at 9:30 AM: 191 North Clark Street	pre-election logic and accuracy testing (pre-LAT) of "Supersite" Early Voting equipment. (Day 1)	Rena Turpin
Monday, February 12, 2024 at 9:30 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of Grace Period and Early Voting equipment. (Day 1)	Rena Turpin
Tuesday, February 13, 2024 at 9:30 AM: 191 North Clark Street	pre-election logic and accuracy testing (pre-LAT) of "Supersite" Early Voting equipment. (Day 2)	Rena Turpin
Tuesday, February 13, 2024 at 9:30 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of Grace Period and Early Voting equipment. (Day 2)	Rena Turpin
Tuesday, February 20, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 1)	LaShelle Fisher and Rena Turpin
Wednesday, February 21, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 2)	LaShelle Fisher and Rena Turpin
Thursday, February 22, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 3)	LaShelle Fisher and Rena Turpin
Thursday, February 22, 2024 at 10:00 AM: LL05 Conference Room A	pre-election logic and accuracy testing (Pre-LAT) of ImageCast Central (ICC) vote by mail equipment (Day 1)	Chris Tomecek and Clint Hurde
Friday, February 23, 2024 at 9:00 AM: LL05 Conference Room A	pre-election logic and accuracy testing (Pre-LAT) of ImageCast Central (ICC) vote by mail equipment (Day 2)	Chris Tomecek and Clint Hurde
Friday, February 23, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 4)	LaShelle Fisher and Rena Turpin
Saturday, February 24, 2024 at 10:00 AM: LL05 Conference Room A	pre-election logic and accuracy testing (Pre-LAT) of ImageCast Central (ICC) vote by mail equipment, if necessary (Day 3)	Chris Tomecek and Clint Hurde
Sunday, February 25, 2024 at 9:00 AM: LL05 Conference Room A	pre-election logic and accuracy testing (Pre-LAT) of ImageCast Central (ICC) vote by mail equipment, if necessary (Day 4)	Chris Tomecek and Clint Hurde
Monday, February 26, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 5)	LaShelle Fisher and Rena Turpin
Tuesday, February 27, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 6)	LaShelle Fisher and Rena Turpin
Wednesday, February 28, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 7)	LaShelle Fisher and Rena Turpin
Thursday, February 29, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 8)	LaShelle Fisher and Rena Turpin
Friday, March 1, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 9)	LaShelle Fisher and Rena Turpin

Date/time/location	Task	Task Manager
Monday, March 4, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 1)	Chris Tomecek and Clint Hurde
Monday, March 4, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 10)	LaShelle Fisher and Rena Turpin
Tuesday, March 5, 2024 at 9:00 AM: LL05 Conference Room A	Replace damaged/defective ballots (if necessary) (Day 1)	Chris Tomecek and Clint Hurde
	Preparation and processing of vote by mail ballots (Day 2)	Chris Tomecek and Clint Hurde
Tuesday, March 5, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 11)	LaShelle Fisher and Rena Turpin
Wednesday, March 6, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 3)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 1)	Chris Tomecek and Clint Hurde
Wednesday, March 6, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 12)	LaShelle Fisher and Rena Turpin
Wednesday, March 6, 2024 at 10:00 AM: LL2 Offices	Adjudication (Day 1)	John Powell, Chris Tomecek and Clint Hurde
Thursday, March 7, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 13)	LaShelle Fisher and Rena Turpin
Friday, March 8, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 4)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 2)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 1)	Chris Tomecek and Clint Hurde
Friday, March 8, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 14)	LaShelle Fisher and Rena Turpin
Saturday, March 9, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 5)	Chris Tomecek and Clint Hurde
Monday, March 11, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 6)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 2)	Chris Tomecek and Clint Hurde
Monday, March 11, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 15)	LaShelle Fisher and Rena Turpin

March 19, 2024

General Primary Election

Date/time/location	Task	Task Manager
Monday, March 11, 2024 at 10:00 AM: LL2 Offices	Adjudication (Day 2)	John Powell, Chris Tomecek and Clint Hurde
Tuesday, March 12, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 7)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 3)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 2)	Chris Tomecek and Clint Hurde
Tuesday, March 12, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 16)	LaShelle Fisher and Rena Turpin
Wednesday, March 13, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 3)	John Powell, Chris Tomecek and Clint Hurde
Wednesday, March 13, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 8)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 3)	Chris Tomecek and Clint Hurde
Wednesday, March 13, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 17)	LaShelle Fisher and Rena Turpin
Thursday, March 14, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 9)	Chris Tomecek and Clint Hurde
Thursday, March 14, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 18)	LaShelle Fisher and Rena Turpin
Thursday, March 14, 2024 at 10:00 AM: 8th Floor Conference Room A	Public test of voting equipment and central computer system procedures for canvass of election results	Sandra Aspera and IT Department
Friday, March 15, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 10)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 4)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 4)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 3)	Chris Tomecek and Clint Hurde
Friday, March 15, 2024 at 9:00 AM: Warehouse, 2nd floor	pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 19)	LaShelle Fisher and Rena Turpin
Friday, March 15, 2024 at 10:00 AM: LL2 Offices	Adjudication (Day 4)	John Powell, Chris Tomecek and Clint Hurde

Date/time/location	Task	Task Manager
Saturday, March 16, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 5)	John Powell, Chris Tomecek and Clint Hurde
Saturday, March 16, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 11)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 4)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day), if necessary (Day 5)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 5)	Chris Tomecek and Clint Hurde
Sunday, March 17, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 12)	Chris Tomecek and Clint Hurde
Monday, March 18, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 13)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 6)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day), if necessary (Day 6)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 5)	Chris Tomecek and Clint Hurde
Monday, March 18, 2024 at 10:00 AM: LL2 Offices	Adjudication (Day 6)	John Powell, Chris Tomecek and Clint Hurde
Monday, March 18, 2024 at 7:00 PM: 6th Floor Central Office	Commence uploading data from early voting/grace period voting SD memory cards used at early voting sites to RTM (no tabulation of results until after 7:00 P.M. Election Day)	IT Department
Tuesday, March 19, 2024 at 8:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots (Day 14)	Chris Tomecek and Clint Hurde
	Process/scanning ballots through the ICC (No results will be available, tabulated or merged until after 7:00 PM) (Day 1)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 7)	Chris Tomecek and Clint Hurde
Tuesday, March 19, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 7)	John Powell, Chris Tomecek and Clint Hurde

March 19, 2024

General Primary Election

<b>Date/time/location</b>	<b>Task</b>	<b>Task Manager</b>
Tuesday, March 19, 2024 at 7:00 PM: 6th Floor Central Office	Begin tabulation of grace period and early voting ballots (Day 1)	IT Department
	Begin tabulation of vote by mail ballots from ICC ballot scanner memory cards (Day 1)	IT Department
Tuesday, March 19, 2024 at 7:00 PM: 8th Floor Central Office	Board convenes and adopts Rules of Procedure for Canvass	General Counsel
Wednesday, March 20, 2024 at 9:00 AM: 6th Floor Central Office	Begin entry of Provisional voters information (Day 1)	Jim Carli and Delilah Smith
Wednesday, March 20, 2024 at 9:00 AM: LL2 Offices	Adjudication of Early Voting Write-in	John Powell, Chris Tomecek and Clint Hurde
Wednesday, March 20, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (Day 1)	Vote by Mail Department
Thursday, March 21, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 15)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 7)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 8)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 6)	Chris Tomecek and Clint Hurde
Thursday, March 21, 2024 at 9:00 AM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 2)	Vote by Mail Department
Thursday, March 21, 2024 at 9:00 AM: Warehouse, 2nd floor	Retabulation of ballots in precinct where check of totals indicates obvious discrepancies (Day 1)	Sandra Aspera and IT Department
Thursday, March 21, 2024 at 10:00 AM: LL2 Offices	Adjudication, if necessary (Day 8)	John Powell, Chris Tomecek and Clint Hurde
Friday, March 22, 2024 at 9:00 AM: 6th Floor Central Office	Begin validation of provisional ballots (Day 1)	Jim Carli and Delilah Smith
Friday, March 22, 2024 at 9:00 AM: Warehouse, 2nd floor	Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 2)	Sandra Aspera and IT Department
Friday, March 22, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 3)	Vote by Mail Department

Date/time/location	Task	Task Manager
Saturday, March 23, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 16)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 8)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 9)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 7)	Chris Tomecek and Clint Hurde
Saturday, March 23, 2024 at 9:00 AM: Warehouse, 2nd floor	Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 3)	Sandra Aspera and IT Department
Saturday, March 23, 2024 at 10:00 AM: LL2 Offices	Adjudication, if necessary (Day 9)	John Powell, Chris Tomecek and Clint Hurde
Saturday, March 23, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 4)	Vote by Mail Department
Sunday, March 24, 2024 at 9:00 AM: Warehouse, 2nd floor	Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 4)	Sandra Aspera and IT Department
Monday, March 25, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 17)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 9)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 10)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 8)	Chris Tomecek and Clint Hurde
Monday, March 25, 2024 at 10:00 AM: LL2 Offices	Adjudication, if necessary (Day 10)	John Powell, Chris Tomecek and Clint Hurde
Tuesday, March 26, 2024 at 9:00 AM: 191 North Clark Street	Begin verification of preliminary and unofficial vote totals (Day 1)	Jim Carli and Delilah Smith
Tuesday, March 26, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 18)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (Day 10)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 11)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (if necessary) (Day 9)	Chris Tomecek and Clint Hurde

Date/time/location	Task	Task Manager
Tuesday, March 26, 2024 at 10:00 AM: LL2 Offices	Adjudication, if necessary (Day 11)	John Powell, Chris Tomecek and Clint Hurde
Tuesday, March 26, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 5)	Vote by Mail Department
Wednesday, March 27, 2024 at 9:00 AM: 191 North Clark Street	verification of preliminary and unofficial vote totals (if necessary) (Day 2)	Jim Carli and Delilah Smith
Wednesday, March 27, 2024 at 9:00 AM: 8th Floor Conference Room C	Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual (Day 1)	John Powell
Wednesday, March 27, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 12)	John Powell, Chris Tomecek and Clint Hurde
Wednesday, March 27, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 19)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner (Day 11)	Chris Tomecek and Clint Hurde
	Process replacement UOCAVA ballots (Day 1)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if necessary) (Day 12)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 13)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 10)	Chris Tomecek and Clint Hurde
Wednesday, March 27, 2024 at 9:00 AM: Warehouse, 2nd floor	Start the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 1)	Sandra Aspera and IT Department
Wednesday, March 27, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 6)	Vote by Mail Department
Thursday, March 28, 2024 at 9:00 AM: 6th Floor Central Office	verification of preliminary and unofficial vote totals (if necessary) (Day 3)	Jim Carli and Delilah Smith
Thursday, March 28, 2024 at 9:00 AM: 8th Floor Conference Room C	Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual (Day 2)	John Powell
Thursday, March 28, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 13)	John Powell, Chris Tomecek and Clint Hurde

Date/time/location	Task	Task Manager
Thursday, March 28, 2024 at 9:00 AM: LL05 Conference Room A	Process/scanning of vote by mail ballots through ICC scanner (Day 12)	Chris Tomecek and Clint Hurde
	Preparation and processing of vote by mail ballots, if necessary (Day 20)	Chris Tomecek and Clint Hurde
	process replacement UOCAVA ballots, if necessary (Day 2)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 14)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 11)	Chris Tomecek and Clint Hurde
Thursday, March 28, 2024 at 9:00 AM: Warehouse, 2nd floor	Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early Voting ballots (Day 2)	Sandra Aspera and IT Department
Thursday, March 28, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 7)	Vote by Mail Department
Friday, March 29, 2024 at 9:00 AM: 6th Floor Central Office	verification of preliminary and unofficial vote totals (if necessary) (Day 4)	Jim Carli and Delilah Smith
Friday, March 29, 2024 at 9:00 AM: 8th Floor Conference Room C	Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual, if necessary (Day 3)	John Powell
Friday, March 29, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 14)	John Powell, Chris Tomecek and Clint Hurde
Friday, March 29, 2024 at 9:00 AM: LL05 Conference Room A	Process/scanning of vote by mail ballots through ICC scanner (Day 13)	Chris Tomecek and Clint Hurde
	Preparation and processing of vote by mail ballots, if necessary (Day 21)	Chris Tomecek and Clint Hurde
	process replacement UOCAVA ballots, if necessary (Day 3)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 15)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 12)	Chris Tomecek and Clint Hurde
Friday, March 29, 2024 at 9:00 AM: Warehouse, 2nd floor	Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 3)	Sandra Aspera and IT Department
Friday, March 29, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 8)	Vote by Mail Department



Date/time/location	Task	Task Manager
Saturday, March 30, 2024 at 9:00 AM: 6th Floor Central Office	verification of preliminary and unofficial vote totals (if necessary) (Day 5)	Jim Carli and Delilah Smith
Saturday, March 30, 2024 at 9:00 AM: 8th Floor Conference Room C	Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual, if necessary (Day 4)	John Powell
Saturday, March 30, 2024 at 9:00 AM: LL02 Offices	Adjudication, if necessary (Day 15)	John Powell, Chris Tomecek and Clint Hurde
Saturday, March 30, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 22)	Chris Tomecek and Clint Hurde
	process replacement UOCAVA ballots, if necessary (Day 4)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if necessary) (Day 16)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 14)	Chris Tomecek and Clint Hurde
	Preparation and processing of vote by mail ballots, if necessary (Day 23)	Chris Tomecek and Clint Hurde
	process replacement UOCAVA ballots, if necessary (Day 5)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if available) (Day 17)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 13)	Chris Tomecek and Clint Hurde
Saturday, March 30, 2024 at 9:00 AM: Warehouse, 2nd floor	Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 4)	Sandra Aspera and IT Department
Saturday, March 30, 2024 at 12:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 9)	Vote by Mail Department
Sunday, March 31, 2024 at 9:00 AM: 8th Floor Conference Room C	Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual, if necessary (Day 5)	John Powell
Monday, April 1, 2024 at 9:00 AM: LL02 Offices	Adjudication of Provisional Ballots (Day 1)	Jim Carli and Delilah Smith
	Adjudication of Write-In Ballots (Day 1)	Jim Carli and Delilah Smith

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General Primary Election

Date/time/location	Task	Task Manager
Monday, April 1, 2024 at 9:00 AM: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 24)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 15)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 14)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if necessary) (Day 18)	Chris Tomecek and Clint Hurde
	Insert valid Provisional ballots into ICC and tabulate results, if feasible (Day 1)	Jim Carli and Delilah Smith
Monday, April 1, 2024 at 9:00 AM: Warehouse, 2nd floor	Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 5)	Sandra Aspera and IT Department
Monday, April 1, 2024 at 2:00 PM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 10)	Vote by Mail Department
Monday, April 1, 2024 at Noon: LL05 Conference Room A	Process replacement UOCAVA ballots, if necessary (Day 6)	Chris Tomecek and Clint Hurde
Tuesday, April 2, 2024 at 9:00 AM: LL02 Offices	Adjudication of Provisional Ballots (Day 2)	Jim Carli and Delilah Smith
	Adjudication of Write-In Ballots (Day 2)	Jim Carli and Delilah Smith
Tuesday, April 2, 2024 at 9:00 AM: LL05 Conference Room A	Insert valid Provisional ballots into ICC and tabulate results, if feasible (if necessary) (Day 2)	Jim Carli and Delilah Smith
Tuesday, April 2, 2024 at 9:00 AM: Warehouse, 2nd floor	Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 6)	Sandra Aspera and IT Department
Tuesday, April 2, 2024 at 11:00 AM: LL07 Conference Room	Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 11)	Vote by Mail Department
Tuesday, April 2, 2024 at 6:00 PM: 6th Floor Central Office	Upload remaining valid provisional ballots results into central computer for tabulation	IT Department
Tuesday, April 2, 2024 at Noon: LL02 Offices	Adjudication, if necessary (Day 16)	John Powell, Chris Tomecek and Clint Hurde

Date/time/location	Task	Task Manager
Tuesday, April 2, 2024 at Noon: LL05 Conference Room A	Preparation and processing of vote by mail ballots, if necessary (Day 25)	Chris Tomecek and Clint Hurde
	Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 16)	Chris Tomecek and Clint Hurde
	Review appeals of rejected vote by mail ballots (if necessary) (Day 19)	Chris Tomecek and Clint Hurde
	Process replacement UOCAVA ballots, if necessary (Day 7)	Chris Tomecek and Clint Hurde
	Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 15)	Chris Tomecek and Clint Hurde
Sunday, April 7, 2024 at Noon: 6th Floor Central Office	Standby to reconcile vote differences	IT Department
Tuesday, April 9, 2024 at 10:00 AM: 8th Floor Conference Room A	Proclamation of official election results	IT Department

**\* The Board may, in its discretion, modify the date and time for performing any activity described herein, except that the Board may not**

**IT IS STRONGLY ENCOURAGED THAT MASKS OR FACE-COVERINGS THAT COVER BOTH THE MOUTH AND NOSE BE WORN AT ALL**

If you wish to receive email notification of schedule or schedule changes, please email your request to [tsheehy@chicagoelections.gov](mailto:tsheehy@chicagoelections.gov).

LOCATION references to the:

“Central Office” mean the Board’s offices at 69 West Washington Street, Chicago, Illinois

“Warehouse” mean the Board’s warehouse facilities at 1819 – 1869 West Pershing Road, Chicago, Illinois

"LL02 offices" - refers to the office space in the lower level of the central office located at the base of the "up escalator" formerly occupied by

“LL05 Conference Room A” refers to the Board’s conference room on the Lower Level of the Central Office

“LL07 BOE” refers to a room in the lower level of the central office.

“LLB - Lower Level B Conference Room” refers to the Central Office Building’s conference room near the steps to the CTA Blue-Line where the Agilis

"191 North Clark" refers to the Board's Early Voting "Loop Supersite" located at 191 N. Clark St., Chicago, IL