

March 19, 2024

General Primary Election

10th Revision

| Date/time/location | Task | Task Manager |
|---|--|--|
| Monday, February 12, 2024 at 9:30 AM: 191 North Clark Street | pre-election logic and accuracy testing (pre-LAT) of "Supersite" Early Voting equipment. (Day 1) | Rena Turpin |
| Monday, February 12, 2024 at 9:30 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of Grace Period and Early Voting equipment. (Day 1) | Rena Turpin |
| Tuesday, February 13, 2024 at 9:30 AM: 191 North Clark Street | pre-election logic and accuracy testing (pre-LAT) of "Supersite" Early Voting equipment. (Day 2) | Rena Turpin |
| Tuesday, February 13, 2024 at 9:30 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of Grace Period and Early Voting equipment. (Day 2) | Rena Turpin |
| Tuesday, February 27, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 1) | LaShelle Fisher and Rena Turpin |
| Wednesday, February 28, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 2) | LaShelle Fisher and Rena Turpin |
| Thursday, February 29, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 3) | LaShelle Fisher and Rena Turpin |
| Friday, March 1, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 4) | LaShelle Fisher and Rena Turpin |
| Monday, March 4, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 5) | LaShelle Fisher and Rena Turpin |
| Tuesday, March 5, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 6) | LaShelle Fisher and Rena Turpin |
| Wednesday, March 6, 2024 at 9:00 AM: LL05 Conference Room A | pre-election logic and accuracy testing (Pre-LAT) of ImageCast Central (ICC) vote by mail equipment, if necessary (Day 1) | Chris Tomecek and Clint Hurde |
| Wednesday, March 6, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 7) | LaShelle Fisher and Rena Turpin |
| Thursday, March 7, 2024 at 9:00 AM: LL05 Conference Room A | pre-election logic and accuracy testing (Pre-LAT) of ImageCast Central (ICC) vote by mail equipment, if necessary (Day 2) | Chris Tomecek and Clint Hurde |
| Thursday, March 7, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 8) | LaShelle Fisher and Rena Turpin |
| Friday, March 8, 2024 at 9:00 AM: LL02 Offices | Adjudication (Day 1) | John Powell, Chris Tomecek and Clint Hurde |
| Friday, March 8, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 2) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 1) | Chris Tomecek and Clint Hurde |
| Friday, March 8, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 9) | LaShelle Fisher and Rena Turpin |
| Saturday, March 9, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 3) | Chris Tomecek and Clint Hurde |
| Monday, March 11, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 4) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 2) | Chris Tomecek and Clint Hurde |
| Monday, March 11, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 10) | LaShelle Fisher and Rena Turpin |
| Monday, March 11, 2024 at 10:00 AM: LL2 Offices | Adjudication (Day 2) | John Powell, Chris Tomecek and Clint Hurde |
| Tuesday, March 12, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 5) | Chris Tomecek and Clint Hurde |

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| Date/time/location | Task | Task Manager |
|---|--|--|
| | Replace damaged/defective ballots (if necessary) (Day 1) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 1) | Chris Tomecek and Clint Hurde |
| Tuesday, March 12, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 11) | LaShelle Fisher and Rena Turpin |
| Wednesday, March 13, 2024 at 9:00 AM: LL02 Offices | Adjudication, if necessary (Day 3) | John Powell, Chris Tomecek and Clint Hurde |
| Wednesday, March 13, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 6) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 3) | Chris Tomecek and Clint Hurde |
| Wednesday, March 13, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 12) | LaShelle Fisher and Rena Turpin |
| Thursday, March 14, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 7) | Chris Tomecek and Clint Hurde |
| Thursday, March 14, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 13) | LaShelle Fisher and Rena Turpin |
| Thursday, March 14, 2024 at 10:00 AM: 8th Floor Conference Room A | Public test of voting equipment and central computer system procedures for canvass of election results | Sandra Aspera and IT Department |
| Friday, March 15, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 8) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day) (Day 4) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 2) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 2) | Chris Tomecek and Clint Hurde |
| Friday, March 15, 2024 at 9:00 AM: Warehouse, 2nd floor | pre-election logic and accuracy testing (pre-LAT) of precinct voting equipment. (Day 14) | LaShelle Fisher and Rena Turpin |
| Friday, March 15, 2024 at 10:00 AM: LL2 Offices | Adjudication, if necessary (Day 4) | John Powell, Chris Tomecek and Clint Hurde |
| Saturday, March 16, 2024 at 9:00 AM: LL02 Offices | Adjudication, if necessary (Day 5) | John Powell, Chris Tomecek and Clint Hurde |
| Saturday, March 16, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots (Day 9) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 3) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day), if necessary (Day 5) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 4) | Chris Tomecek and Clint Hurde |
| Sunday, March 17, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots, if necessary (Day 10) | Chris Tomecek and Clint Hurde |
| Monday, March 18, 2024 at 9:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots, if necessary (Day 11) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 5) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner (no tabulation of results until after 7:00 PM Election Day), if necessary (Day 6) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 3) | Chris Tomecek and Clint Hurde |
| Monday, March 18, 2024 at 10:00 AM: LL2 Offices | Adjudication, if necessary (Day 6) | John Powell, Chris Tomecek and Clint Hurde |

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|--|---|---|
| Monday, March 18, 2024 at 7:00 PM: 6th Floor Central Office | Commence uploading data from early voting/grace period voting SD memory cards used at early voting sites to RTM (no tabulation of results until after 7:00 P.M. Election Day) | IT Department |
| Tuesday, March 19, 2024 at 8:00 AM: LL05 Conference Room A | Preparation and processing of vote by mail ballots, if necessary (Day 12) | Chris Tomecek and Clint Hurde |
| | Process/scanning ballots through the ICC (No results will be available, tabulated or merged until after 7:00 PM) (Day 7) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 6) | Chris Tomecek and Clint Hurde |
| Tuesday, March 19, 2024 at 9:00 AM: LL02 Offices | Adjudication, if necessary (Day 7) | John Powell, Chris Tomecek and Clint Hurde |
| Tuesday, March 19, 2024 at 7:00 PM: 6th Floor Central Office | Begin tabulation of grace period and early voting ballots (Day 1) | IT Department |
| | Begin tabulation of vote by mail ballots from ICC ballot scanner memory cards (Day 1) | IT Department |
| Tuesday, March 19, 2024 at 7:00 PM: 8th Floor Central Office | Board convenes and adopts Rules of Procedure for Canvass | General Counsel |
| Wednesday, March 20, 2024 at 9:00 AM: 6th Floor Central Office | Begin entry of Provisional voters information (Day 1) | Jim Carli, Delilah Smith and Carol Triplett |
| Wednesday, March 20, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (Day 1) | Vote by Mail Department |
| Thursday, March 21, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 13) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 8) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 7) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 4) | Chris Tomecek and Clint Hurde |
| Thursday, March 21, 2024 at 9:00 AM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 2) | Vote by Mail Department |
| Thursday, March 21, 2024 at 9:00 AM: Warehouse, 2nd floor | Retabulation of ballots in precinct where check of totals indicates obvious discrepancies (Day 1) | Sandra Aspera and IT Department |
| Thursday, March 21, 2024 at 10:00 AM: LL2 Offices | Adjudication, if necessary (Day 8) | John Powell, Chris Tomecek and Clint Hurde |
| Friday, March 22, 2024 at 9:00 AM: 6th Floor Central Office | Begin validation of provisional ballots (Day 1) | Jim Carli, Delilah Smith and Carol Triplett |
| Friday, March 22, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 14) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 9) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 8) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 5) | Chris Tomecek and Clint Hurde |
| Friday, March 22, 2024 at 9:00 AM: LL2 Offices | Adjudication, if necessary (Day 9) | John Powell, Chris Tomecek and Clint Hurde |

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| Friday, March 22, 2024 at 9:00 AM: Warehouse, 2nd floor | Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 2) | Sandra Aspera and IT Department |
| Friday, March 22, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 3) | Vote by Mail Department |
| Saturday, March 23, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 15) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 10) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 9) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 6) | Chris Tomecek and Clint Hurde |
| Saturday, March 23, 2024 at 9:00 AM: LL2 Offices | Adjudication, if necessary (Day 10) | John Powell, Chris Tomecek and Clint Hurde |
| Saturday, March 23, 2024 at 9:00 AM: Warehouse, 2nd floor | Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 3) | Sandra Aspera and IT Department |
| Saturday, March 23, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 4) | Vote by Mail Department |
| Sunday, March 24, 2024 at 9:00 AM: Warehouse, 2nd floor | Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 4) | Sandra Aspera and IT Department |
| Sunday, March 24, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 16) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 11) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 10) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 7) | Chris Tomecek and Clint Hurde |
| Sunday, March 24, 2024 at 9:00 AM: LL2 Offices | Adjudication, if necessary (Day 11) | John Powell, Chris Tomecek and Clint Hurde |
| Monday, March 25, 2024 at 9:00 AM: Block 37 - 3rd Floor Room A | Begin verification of preliminary and unofficial vote totals (Day 1) | Jim Carli and Rick Thurman |
| Monday, March 25, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 17) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 12) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 11) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 8) | Chris Tomecek and Clint Hurde |
| Monday, March 25, 2024 at 9:00 AM: LL2 Offices | Adjudication of Early Voting Write-in | John Powell, Chris Tomecek and Clint Hurde |
| Monday, March 25, 2024 at 10:00 AM: LL2 Offices | Adjudication, if necessary (Day 12) | John Powell, Chris Tomecek and Clint Hurde |

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| Date/time/location | Task | Task Manager |
|---|---|---|
| Tuesday, March 26, 2024 at 9:00 AM: Block 37 - 3rd Floor Room A | verification of preliminary and unofficial vote totals (Day 2) | Jim Carli and Rick Thurman |
| Tuesday, March 26, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 18) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 13) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 12) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (if necessary) (Day 9) | Chris Tomecek and Clint Hurde |
| Tuesday, March 26, 2024 at 9:00 AM: LL2 Offices | Adjudication, if necessary (Day 13) | John Powell, Chris Tomecek and Clint Hurde |
| Tuesday, March 26, 2024 at 9:00 AM: Warehouse, 2nd floor | Start the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 1) | Sandra Aspera and IT Department |
| Tuesday, March 26, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 5) | Vote by Mail Department |
| Wednesday, March 27, 2024 at 9:00 AM: 8th Floor Conference Room C | Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual (Day 1) | John Powell |
| Wednesday, March 27, 2024 at 9:00 AM: Block 37 - 3rd Floor Room A | verification of preliminary and unofficial vote totals (if necessary) (Day 3) | Jim Carli and Rick Thurman |
| Wednesday, March 27, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary (Day 19) | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 14) | Chris Tomecek and Clint Hurde |
| | Process replacement UOCAVA ballots (Day 1) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if necessary) (Day 13) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 14) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 10) | Chris Tomecek and Clint Hurde |
| Wednesday, March 27, 2024 at 9:00 AM: LL02 Offices | Adjudication, if necessary (Day 14) | John Powell, Chris Tomecek and Clint Hurde |
| Wednesday, March 27, 2024 at 9:00 AM: Warehouse, 2nd floor | Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early voting ballots (Day 2) | Sandra Aspera and IT Department |
| | Retabulation of ballots in precinct where check of totals indicates obvious discrepancies, if necessary (Day 5) | Sandra Aspera and IT Department |
| Wednesday, March 27, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 6) | Vote by Mail Department |
| Thursday, March 28, 2024 at 9:00 AM: 6th Floor Central Office | Remake valid Provisional ballots cast in incorrect precinct (Day 1) | Jim Carli, Delilah Smith and Carol Triplett |

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| Date/time/location | Task | Task Manager |
|--|---|---|
| Thursday, March 28, 2024 at 9:00 AM: 8th Floor Conference Room C | Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual (Day 2) | John Powell |
| Thursday, March 28, 2024 at 9:00 AM: Block 37 - 3rd Floor Room A | verification of preliminary and unofficial vote totals (if necessary) (Day 4) | Jim Carli and Rick Thurman |
| Thursday, March 28, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Process/scanning of vote by mail ballots through ICC scanner, if necessary (Day 15) | Chris Tomecek and Clint Hurde |
| | Preparation and processing of vote by mail ballots, if necessary (Day 20) | Chris Tomecek and Clint Hurde |
| | Process replacement UOCAVA ballots, if necessary (Day 2) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if available) (Day 15) | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (including military/overseas ballots) (if necessary) (Day 11) | Chris Tomecek and Clint Hurde |
| Thursday, March 28, 2024 at 9:00 AM: LL02 Offices | Adjudication, if necessary (Day 15) | John Powell, Chris Tomecek and Clint Hurde |
| Thursday, March 28, 2024 at 9:00 AM: Warehouse, 2nd floor | Continue the test of ballots cast 5% of precincts on Election Day and 5% of Early Voting ballots (Day 3) | Sandra Aspera and IT Department |
| Thursday, March 28, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) (Day 7) | Vote by Mail Department |
| Friday, March 29, 2024 at 9:00 AM: 6th Floor Central Office | Remake valid Provisional ballots cast in incorrect precinct (Day 2) | Jim Carli, Delilah Smith and Carol Triplett |
| Friday, March 29, 2024 at 9:00 AM: 8th Floor Conference Room C | Provisional ballot resolution -- Compare Provisional voters' list to list of vote by mail and Early Voting voters to prevent counting more than one ballot from same individual, if necessary (Day 3) | John Powell |
| | Adjudication of Write-In Ballots (Day 1) | Jim Carli, Delilah Smith and Carol Triplett |
| Friday, March 29, 2024 at 1:00 PM: LL05 Conference Room A | Insert valid Provisional ballots into ICC and tabulate results, if feasible (Day 1) | Jim Carli, Delilah Smith and Carol Triplett |
| Friday, March 29, 2024 at 2:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) | Vote by Mail Department |
| | Adjudication of Write-In Ballots (Day 2) | Jim Carli, Delilah Smith and Carol Triplett |
| Monday, April 1, 2024 at 9:00 AM: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (including military/overseas ballots) (if necessary) | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if necessary) | Chris Tomecek and Clint Hurde |
| Monday, April 1, 2024 at 9:00 AM: LL02 Offices | Adjudication, if necessary | John Powell, Chris Tomecek and Clint Hurde |

| Date/time/location | Task | Task Manager |
|---|--|---|
| Monday, April 1, 2024 at 11:00 AM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) | Vote by Mail Department |
| Monday, April 1, 2024 at Noon: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Process replacement UOCAVA ballots, if necessary | Chris Tomecek and Clint Hurde |
| Tuesday, April 2, 2024 at 1:00 PM: LL07 Conference Room | Check vote by mail ballots arriving in mail for timeliness (if necessary) | Vote by Mail Department |
| Tuesday, April 2, 2024 at Noon: LL05 Conference Room A, LL07 Conference Room, and/or 6th Floor Central Office | Preparation and processing of vote by mail ballots, if necessary | Chris Tomecek and Clint Hurde |
| | Process/scanning of vote by mail ballots through ICC scanner, if necessary | Chris Tomecek and Clint Hurde |
| | Review appeals of rejected vote by mail ballots (if necessary) | Chris Tomecek and Clint Hurde |
| | Process replacement UOCAVA ballots, if necessary | Chris Tomecek and Clint Hurde |
| | Replace damaged/defective ballots (including military/overseas ballots) (if necessary) | Chris Tomecek and Clint Hurde |
| | Adjudication, if necessary | John Powell, Chris Tomecek and Clint Hurde |
| Thursday, April 4, 2024 at 9:30 AM: LL02 Offices | Adjudication of Early Voting Write-in (if necessary) (Day 3) | John Powell, Chris Tomecek and Clint Hurde |
| Sunday, April 7, 2024 at Noon: 6th Floor Central Office | Standby to reconcile vote differences | IT Department |
| Tuesday, April 9, 2024 at 10:00 AM: 8th Floor Conference Room A | Proclamation of official election results | IT Department |

*** The Board may, in its discretion, modify the date and time for performing any activity described herein, except that the Board may not**

IT IS STRONGLY ENCOURAGED THAT MASKS OR FACE-COVERINGS THAT COVER BOTH THE MOUTH AND NOSE BE WORN AT ALL TIMES.

If you wish to receive email notification of schedule or schedule changes, please email your request to tsheehy@chicagoelections.gov.

LOCATION references to the:

“Central Office” mean the Board’s offices at 69 West Washington Street, Chicago, Illinois

“Warehouse” mean the Board’s warehouse facilities at 1819 – 1869 West Pershing Road, Chicago, Illinois

"LL02 offices" - refers to the office space in the lower level of the central office located at the base of the "up escalator" formerly occupied by Secretary of State's offices

“LL05 Conference Room A” refers to the Board’s conference room on the Lower Level of the Central Office

“LL07 BOE” refers to a room in the lower level of the central office.

“LLB - Lower Level B Conference Room” refers to the Central Office Building’s conference room near the steps to the CTA Blue-Line where the Agilis equipment is located

PRE-ELECTION AND CANVASS SCHEDULE*
March 19, 2024
General Primary Election
10th Revision

| Date/time/location | Task | Task Manager |
|--------------------|--|--------------|
| | "191 North Clark" refers to the Board's Early Voting "Loop Supersite" located at 191 N. Clark St., Chicago, IL | |
| | "Block 37" refers to the complex at 108 North State Street, Chicago, Illinois | |